

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
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For all enquiries relating to this agenda please contact Rebecca Barrett
(Tel: 01443 864245 Email: barrerm@caerphilly.gov.uk)

Date: 13th January 2016

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 19th January, 2016** at **5.30 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest Councillors and Officers are reminded of their responsibility to declare any personal and/or prejudicial interest(s) in respect of any business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.	
To approve and sign the following minutes: -	
3 Policy and Resources Scrutiny Committee held on 10th November 2015 (minute nos. 1 - 12).	1 - 8

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Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



- 4 Special Policy and Resources Scrutiny Committee held on 7th December 2015 (minute nos. 1 - 7). 9 - 16
- 5 Consideration of any matter referred to this Committee in accordance with the call-in procedure.
- 6 To receive a verbal report by the Cabinet Member(s).
- 7 To receive and consider the following Cabinet Reports*: -
1. Results of the 2015 Household Survey – 11th November 2015;
 2. Adoption of the Common Allocation Policy – 11th November 2015;
 3. Cwmcarn Memorial Cottage Hospital Fund – 11th November 2015;
 4. Notice of Motion – Land Adjacent to Cefn Fforest Leisure Centre – 25th November 2015;
 5. Council Tax Base 2016 – 2017 – 9th December 2015;
 6. Syrian Vulnerable Persons Relocation Scheme – 9th December 2015;
 7. Cabinet Forward Work Programme – 9th December 2015;
 8. Rowan Place, Rhymney – Proposed Demolition of Flats – Blocks 69-72 – 16th December 2015;
 9. Proposed Demolition of Former Lansbury Park Community Centre – 16th December 2015;
 10. Welsh Language Standards – Compliance and Challenge – 16th December 2015.

**If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 18th January 2016.*

To receive and consider the following Scrutiny reports:-

- 8 Housing Revenue Account Charges - 2016-2017. 17 - 26
- 9 Small Lots - Review of Contract Arrangements. 27 - 34
- 10 Leaseholder Charges and Consultation Arrangements. 35 - 44
- 11 Rowan Place - Progress Report and Sensitive Lettings Policy. 45 - 62
- 12 Re-profiling of WHQS Programme and Capital Programme for 2016/17. 63 - 86
- 13 WHQS Compliance Policy. 87 - 110
- 14 Draft Customer Services Strategy 2016-2020. 111 - 130
- 15 To record any requests for an item to be included on the next available agenda.

To receive and note the following information items*:-

16	Housing Revenue Account Budget Monitoring Report 2015/16 (Period 7).	131 - 138
17	Corporate Services and Miscellaneous Finance 2015/16 Budget Monitoring Report (Period 7).	139 - 146
18	2015/16 Capital Expenditure Monitoring Report (Period 7).	147 - 152
19	Whole-Authority Revenue Budget Monitoring Report 2015/16.	153 - 162
20	Corporate Health and Safety Committee Minutes - 29th June 2015.	163 - 166
21	Caerphilly Homes Task Group Minutes - 29th October 2015.	167 - 172
22	Pensions/Compensation Committee Minutes - 9th December 2015.	173 - 174

** If a member of the Scrutiny Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 18th January 2016.*

Circulation:

Councillors L.J. Binding, Mrs P. Cook, C.J. Cuss, H.W. David (Chair), Miss E. Forehead, J.E. Fussell, C. Hawker, Ms J.G. Jones, G. Kirby, A. Lewis, C.P. Mann, S. Morgan (Vice Chair), D. Rees, R. Saralis, J. Simmonds and J. Taylor

And Appropriate Officers